

MINISTRY OF EDUCATION
PRIVATE SCHOOL PRE-INSPECTION REPORT
2019-2020

School	Rosedale Academy	School BSID #	668726
Address	800-7030 Woodbine Avenue, Markham, ON, L3R 6G2		
Principal	Fernando Oliveira		
Phone	905-604-7533		
E-Mail	fernando.oliveira@rosedaleacademy.com	Web Site	www.rosedaleacademyonline.com
School Description	<p>Rosedale Academy is an Ontario-based private high school specializing in personalized and differentiated online learning opportunities for students worldwide since 2014. Rosedale Academy offers OSSD courses to individual students and also works collaboratively with our overseas education partners to allow students to stay in their home country to receive their OSSD. Student assessments and grades are managed by OCT teacher located in Ontario.</p>		
Number of Credit Courses Taught: (The total number of different courses in each grade level that your school offers.)			
Grade 9	0	Grade 10	4
Grade 11	9	Grade 12	12
Total Student Enrolment in Credit Courses: (The total number of students that are enrolled in each grade level.)			
Grade 9	0	Grade 10	50
Grade 11	64	Grade 12	176
Number of students in Grades 8 taking "reach ahead" courses:			
Grade 8	0		
<p>The school must submit the Pre-Inspection Report to the Ministry of Education within the timeline noted in the covering letter. Information in this Pre-Inspection Report will help ministry staff conducting the inspection (referred to in this document as 'the inspector') prepare for the site visit to the school.</p>			
SECTION A: Follow-up from Previous Inspection Report			
<p>If applicable, please attach to this document a report on the steps the school has taken to address the <i>Issues and Recommendations</i> noted in the previous inspection report.</p>			

SECTION B: Material to be Submitted

Along with the completed Pre-Inspection Report, the school must submit the following materials to the Private Schools and International Education Office. Put an "X" in the appropriate column to verify that materials are attached. An "X" in the "NO" column requires the school to comment on why the material is not being submitted. An "X" in the "N/A" column indicates that the school is not offering this option.

* = this section not available for selection

MATERIAL	Yes "X"	No "X"	N/A "X"	Comments
Outline of Courses of Study for Grade 9 courses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rosedale does not offer Grade 9 courses at this time.
Outline of Courses of Study for Grade 10 courses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outline of Courses of Study for Grade 11 courses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outline of Courses of Study for Grade 12 courses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sample Report Card template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	See Appendix H
School Course Calendar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	See Appendix C

School year calendar: To assist you in planning your school year calendar, you may wish to consult the Ministry of Education's website related to the school year calendar (http://www.edu.gov.on.ca/eng/general/list/calendar/holiday.html). On the calendar, please indicate the start and end of each school term.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	Note that Rosedale Academy operates on a continuous enrollment model. Students work independently, or in blended learning classes, with no fixed terms.
Timetable for the school's secondary programs for the period from September 1 to August 31 of the current school year. Indicate the combined maximum hours of instruction per day for courses leading to credits for the OSSD.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	Courses are offered on an "as needed basis". They have been designed to provide 110 hours of instruction but there are no fixed daily hours. Students have up to a maximum of 12 months to complete each course.
Student schedule for an average week, indicating dates and times the courses are running, and break/lunch times.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	Courses are online and offered asynchronously. There is no fixed schedule.

SECTION C: Questionnaire

Answer all of the following questions.

If the question does not apply, put an "X" in the column marked "N/A"

* = this section not available for selection

ITEM	Yes "X"	No "X"	N/A "X"	Comments
Does the School Course Calendar contain complete, detailed, accurate, and up-to-date information on diploma requirements, programs and courses offered by the school? Use the attached checklist to review your School Course Calendar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Are courses scheduled for 110 hours and documented on the school's timetable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Are the school's Outlines of Courses of Study on file and up to date? Use the attached checklist to review your school Outlines of Courses of Study.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have written procedures for the approval and recording of activities for the community involvement diploma requirement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have a written procedure for fulfilling the Provincial Secondary School Literacy Requirement through the OSSLT and, if applicable, the OSSLC?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have documented policies and procedures for the establishment, maintenance, use, retention, transfer, and disposal of the OSR in accordance with the <i>Ontario Student Record Guideline, 2000</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

ITEM	Yes "X"	No "X"	N/A "X"	Comments
Are report cards filed for each reporting period?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If the school holds the OSR, does the school maintain, issue, and store an OST for every student, in accordance with the <i>Ontario Student Transcript Manual, 2013</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have a written procedure for waiving prerequisites ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have a written procedure for the substitution of compulsory courses?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Does the school have a written procedure for students wishing to challenge courses? (PLAR)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	We do not accept PLAR challenges at this time.
Does the school offer cooperative education programs ?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	We do not offer cooperative education programs at this time.
Does the school have a written procedure on earning credits through other means (alternative ways of earning credits) : correspondence courses offered by the Independent Learning Centre; distance education; independent study; private study?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

ITEM	Yes "X"	No "X"	N/A "X"	Comments
Does the school offer Ministry-approved locally developed courses ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	We do not offer locally developed courses
Does the school have a written procedure for the supervision of elementary students who take " reach ahead " courses?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	We do not accept elementary students for "reach ahead" courses
Does the school have a written policy regarding student attendance and a procedure for recording student absences ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*	
Are copies of certificates on file for programs in music taken for credit outside the school?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*	N/A
Do students take some courses online?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	All Rosedale Academy courses are online courses
Do students take all courses online?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

ITEM	Yes "X"	No "X"	N/A "X"	Comments
<p><i>If "yes" to either of the above, please complete Appendix G and G-1.</i></p> <p>If "yes" to either of the above, please indicate if the credit is granted by:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Your School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The Independent Learning Centre	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
A district school board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Another on-line private school	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
A private school consortium	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If the school delivers only some of its credit courses online, please provide the course code(s):	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

ITEM	Yes "X"	No "X"	N/A "X"	Comments
Does the school offer summer courses?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	We offer continuous entry throughout the year.
Does the school operate some of its courses at times other than between the hours of 9:00 am and 4:00 pm on any school day?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Since courses are offered online, students are free to participate at any time.
Has the school submitted all statistical data required within the last 12 months, as per the legislative requirement under subsection 16(5) of the <i>Education Act</i> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional School Comments

Add any comments that will help the inspector prepare for the inspection e.g. offering half-credit courses, split classes, IDC courses, offering International Baccalaureate or Advanced Placement courses, giving opportunity to take courses delivered by other providers, etc.

NOTE: Please have copies of all policies, procedures and related documentation records available during the on-site inspection.