

**Notification and Completion of Community Involvement Activities**

**Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student OEN ­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School Name and Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Year (xxxx-xxxx) ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please provide the information requested below about the community involvement activities in which you plan to participate.

Submit this form to your IGP counselor before you begin any activity for Rosedale Academy approval and then again when you have completed your community involvement hours. Be sure to check the eligible activities list on the back of this form. A person at the place where you are volunteering is required to sign as your supervisor.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity**  | **Estimated** **Number** **of Hours** | **Estimated** **Date of Completion** | **School** **Approval** | **Completed Number of Hours** | **Date of** **Completion** | **Telephone Number, Organization and Supervisor’s Name****(Please print)** | **Supervisor Signature and Comments** |
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|  **Total Number of Hours** |  |  |

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For office use only

□ Completion has been noted on Student Maplewood Record

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of School Official Date

Student Signature Date

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 Parent/Guardian Signature Date

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| --- | --- |
| ***What types of activities are ineligible?*** | ***What types of activities are eligible?*** |
| Ineligible activities are activities that may not be included in community involvement hours by students as outlined by both the Ontario Ministry of Education and Rosedale Academy. An ineligible activity is an activity that:* involves any work for **a for-profit** organization;
* is a requirement of a class or course in which the student is enrolled;
* takes place during the time allotted for the instructional program on a school day with the exception of an activity that takes place during the student’s lunch breaks or “spare” periods, which is permissible;
* Activities that result in financial gain to the student or the student’s family
* Volunteering with organizations that do not reflect the standards and values of the Rosedale Academy, the Ontario Ministry of Education or the values of the Charter of Human Rights.
* takes place in a logging or mining environment, if the student is under 16 years of age;
* takes place in a factory, if the student is under 15 years of age;
* takes place in a workplace other than a factory, if the student is under 14 years of age and is not accompanied by an adult;
* would normally be performed for wages by a person in the workplace;
* involves the operation of a vehicle, power tools, or scaffolding;
* involves the administration of any type or form of medication or medical procedure to other persons;
* involves handling of substances classed as “designated substances” under the Occupational Health and Safety Act;
* requires the knowledge of a tradesperson whose trade is regulated by the provincial government;
* involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables;
* consists of duties normally performed in the home or personal recreation activities
 | Eligible activities are volunteer activities that may be counted towards 40 community involvement hours that must be accumulated by students as a graduation requirement. Eligible activities are those activities that provide services to improve the community or well-being of its members and may be performed for **not-for-profit** organizations. ***Elementary Schools*** – assist with school events, assist School Councils, activities for children;***Secondary Schools*** – organization and leadership of school activities that benefit the community;***Animal Care*** – volunteering in a zoo or animal shelter;***Arts and Culture*** – volunteering in galleries, libraries, community productions;***Charitable Organizations*** – assisting with special events, programs, clerical tasks;***Children/Youth Programs*** – assisting with children/youth programs, volunteering in a**not-for-profit** child care centre or camp;***Community Organizations*** – assisting with special events, food banks, community supportservices, shelters, clerical tasks;***Community Service for Individuals*** – assisting community members in need;***Environmental Projects*** – flower/tree planting, beautification projects, recycling projects,recycling depot;***Health Agencies*** – volunteering in hospitals, hospices, Blood Services (volunteeringto organize or assist with a blood donor clinic), donating blood (time required to donate);***Law Enforcement Agencies*** – volunteering for activities sponsored by the police;***Senior Citizens*** – assisting in seniors’ residences or nursing homes, providing services for seniors in the community;***Sports and Recreation*** – coaching, organizing special events, assisting with projects/events; or***Service-Focused Club Activities*** – activities that expand community service to others beyond theschool day (holiday dinner participation, environmental action activities, etc.). |